

APPENDIX F – Letter to Builder or Developer Associations



Name
Address
City, ST XXXXX
RE: New Mode of Mail Delivery for Builder or Developer Associations

Dear Builder or Developer Association:

The United States Postal Service is proud to continue its vital role in today's changing mail environment. That role includes responsibility for establishing the method or mode of delivery, the type of mailbox, and location of the mailbox for each street delivery address. Centralized delivery, through the use of Cluster Box Units (CBUs), is our preferred delivery method and box type. These CBU boxes have the advantage of being "package friendly," in that they are designed to accommodate the majority of packages delivered through the U.S. mail.

Online ordering of merchandise has dramatically increased package volume. Many residential delivery mailboxes in use today are designed on the basis of specifications implemented nearly a century ago and are too small to accommodate contemporary parcel volume. As a result, packages delivered by our carriers often cannot fit into residential mail receptacles and must be redelivered, retrieved at a post office, or left on adjacent doorsteps. This latter option leaves the packages susceptible to weather damage. Centralized delivery minimizes these risks.

The Postal Service is directed by statute to provide reliable and efficient service. Centralized Delivery fulfills our responsibility to safe, efficient delivery for both the customer and the Postal Service as we move into the 21st Century. Postal Operations Manual (POM) section 631.2 reflects the guidelines used by local postal managers in determining the mode through which such delivery is to be provided, including type of equipment and location of boxes.

As a developer, we believe you will be interested in learning more about centralized mail delivery. To find out more information, contact the Growth program administrator at Delivery.Growth@usps.gov if you have any questions.

Sincerely,

Growth Coordinator
LESLIE BULLARD
POSTMASTER CENTERTON
100 MONRÓE ST
479-795-2747